



EASTERN VISAYAS REGIONAL MEDICAL CENTER

CITIZEN'S CHARTER

PHILHEALTH CLAIMS UNIT

PAG-AVAIL HAN PHILHEALTH BENEFITS

PAMAAGI	MGA BUBUHATON	KAIHAON	DOKUMENTO O REKORD NGA GAGAMITON	RESPONSABLE NGA HOSPITAL PERSONNEL
STEP 1	Pagkarawat han Billing Discharge Form <ul style="list-style-type: none"> Ginpapamatud-an nga nakarawat an Transactional Forms ha mga klinika nga tigsiring. 	1 - 2 mins.	Billing Discharge Form	PhilHealth Unit Staff
STEP 2	Pagsigurado <ul style="list-style-type: none"> Kikitaon kun an kaso han pasyente sakob han package ha Philhealth. Kun diri, pakadtuon ha MSWD. 	1 - 2 mins.	Billing Discharge Form	PhilHealth Unit Staff
STEP 3	Pagkita kun aktibo an Philhealth membership <ul style="list-style-type: none"> Kikitaon an PhilHealth membership kun puydi makakarawat han PhilHealth benefit gamit han HCI Portal. Kun waray/diri aktibo an membership, pakadtuon ha MSWD para makita kun puydi masuklod ha Point of Service (POS) / Point of Care (POC). 	5 - 10 mins.	Member Data Record (MDR)	PhilHealth Unit Staff
STEP 4	Pagkita kun kompleto an ipapasa nga mga dokumento <ul style="list-style-type: none"> Ihatag an mga kinahanglanon na dokumento para han pagkarawat han case rate (depende ha case rate na nakuha). 	3 - 5 mins.	<ul style="list-style-type: none"> ✓ Tax benefit payment Notice (BPN) form (*optional if available contact number) ✓ PhilHealth Benefit Eligibility Form (PBEF) or Claim Form 1 ✓ PhilHealth Claim Form 2 ✓ Minor Operative Record Form ✓ Member's Data Record (*optional if PBEF is not available) ✓ Proof of contributions (*optional to IPP members if PBEF is not available) 	PhilHealth Unit Staff
STEP 5	Pagpasabot han proseso <ul style="list-style-type: none"> Pagpasabot han sunod-sunod na proseso matapos maipasa an mga dokumento nga kinahanglanon. 	1 - 2 mins.	N / A	PhilHealth Unit Staff