

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the Office of the Human Resource Management Department not later than **January 17, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma.

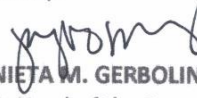
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by:



MARIA REGINA G. MARTINEZ
Administrative Officer III

Noted by:



SONIETA M. GERBOLINGO
SAO, Head of the Human Resource